
**CENTRAL OKLAHOMA
TRANSPORTATION
AND PARKING
AUTHORITY (COTPA)**

2017 NOV -1 AM 9: 21

CITY OF
OKLAHOMA CITY OKLA
OFFICE OF
CITY CLERK

Time: 9:00 a.m.

Date: November 03, 2017

**Location: City Council Chambers
200 North Walker
Oklahoma City, Oklahoma**

TRUSTEES:

**Chris Kauffman, Chairman
Bernard L. Semtner, III, Vice Chairman
Kay Bickham
James Cooper
Craig Freeman
David Greenwell
Mick Cornett
Steve Hill, Surrogate Trustee
James D. Couch, City Manager
Laura Johnson, Surrogate Trustee**

COTPA Offices, 300 S.W. 7th Street, Oklahoma City, Oklahoma 73109

It is the policy of COTPA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact the Department Administrative Coordinator 405-297-1588 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free "711 Relay Oklahoma" service by dialing 711 to assist you in contacting the Department Administrative Coordinator. The Authority will consider the choice of auxiliary aid or service requested by the individual with a disability.

AGENDA

CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY

DATE: November 03, 2017

TIME: 9:00 a.m.

PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

- A. Approval of the Minutes of the COTPA Board Meeting on October 6, 2017.

V. CONSENT DOCKET

- A. Approval of Agreement with the Arts Council of Oklahoma City to Allow Opening Night Activities in the Sheridan/Walker Parking Garage.
- B. Approval of Amended and Restated Sublease Agreement with Oklahoma City Public Property Trust for Use of Property Known as the Reno Lot for Parking Operations, Estimated Cost \$32,000, Estimated Revenue \$75,000, Retroactive March 31, 2014 through March 30, 2022.
- C. Approval to Renew the Contract with Bicycle Transit Systems, Inc. for Management Services of Spokies Bike Share Program, Estimated Cost \$172,905, January 1, 2018 through December 31, 2018.

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Award Contracts to Houck Transit Advertising for Advertising, Sponsorship and Naming Rights Services, Estimated Revenue \$240,000 Annually for Transit Advertising and 75% of Net Annual Sponsorship and Naming Rights Revenue, November 3, 2017 through November 2, 2022.
- B. Adopt Resolution Approving Funding for EMBARK Employee Recognition Program, Estimated Cost Not to Exceed \$10,000 Annually.
- C. Resolution Authorizing the Administrator to Approve and Release the Request for Proposal (RFP) for a Transit Fare Mobile Ticketing System and Fare Inspection Application (COPTA RFP2018020), Estimated Cost \$50,000 Plus 10% of Fare Revenue Collected Through Mobile Ticketing.
- D. Approval of Change Order No. 2 to the Contract with Pillar Contracting, Inc., Cost of \$5,323.48 and Final Acceptance for Project No. MC-0561, Transit Center Exterior Remodel, 580 North Hudson Avenue, and Placing Maintenance Bond into Effect.
- E. Public Hearing Regarding a Change to the Established Boundary of ADA Paratransit Zone 2, the Addition of an ADA Paratransit Zone 3 and a Zone 3 Fare.

- F. Enter Into Executive Session on Advice of the Authority's Legal Counsel to Receive Confidential Communications from Its Attorneys Regarding Claim No. BA-17-0068, as Authorized by 25 O.S. (2016 Supp.) § 307(B)(4), Because Disclosure Would Seriously Impair the Ability of the Public Body to Deal with the Pending Claim in the Public Interest.

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and Vendor Claims for the Period October 3 through October 31, 2017

VIII. RECEIVE FINANCIAL REPORTS

- A. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Three Months Ended September 30, 2017.

**IX. RECEIVE PROGRAM REPORTS
(Notes: ** Verbal report to be presented)**

- A. Transit System Report **
- B. Oklahoma City Streetcar Report **
- C. Long-Range Planning Report
- D. Parking System Report
- E. Marketing, Customer Relations and Technology Report
- F. Oklahoma River Cruises and Spokies Report
- G. Special Services Report **

X. ITEMS FROM TRUSTEES

XI. ADJOURNMENT