

**MINUTES**

**JOINT TRANSPORTATION AND FINANCE COMMITTEE MEETING  
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY**

**June 28, 2018**

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**COMMITTEE MEMBERS PRESENT:**

**Barney Semtner, Transportation Chair and Parking  
Laura Johnson, Transportation, Parking and Finance  
Craig Freeman, Finance Chair and Parking  
Kay Bickham, Transportation  
James Cooper, Transportation  
Chris Kauffman, Parking Chair and Finance**

**COMMITTEE MEMBERS ABSENT:**

**David Greenwell  
Steve Hill**

**STAFF PRESENT:**

**Jason Ferbrache  
Iris Newman  
Marsha Harrod  
Melisa Rousey  
Michael Scroggins  
Cory Hubert  
Jeanne Smith  
Larry Wyatt  
Jesse Rush**

## FINANCE COMMITTEE

Committee Chair Craig Freeman called the Finance Committee meeting to order at 3:07p.m.

### 1. Discuss and/or Recommend FY2019 Operating Budget

Administrator Ferbrache provided a short presentation summarizing the FY2019 budget acknowledging that the budget supported the department issues identified in the Strategic Plan. Major changes to the FY2019 budget include the addition of night service on Route 22, Sunday bus service, Streetcar operations and additional positions in planning and operations as major budget changes.

Chris Kauffman asked when the service enhancements will take place.

Administrator Ferbrache answered roll-out is July 29 for Route 22 on MLK and 63<sup>rd</sup> St. and hopefully January of 2019 for Sunday service. Administrator Ferbrache added that along with aligning night service will be the expansion of evening Paratransit service within ¾ mile of Route 22. Administrator Ferbrache also mentioned that the biggest challenge will be recruiting additional 20-30 bus operators and the possibility of offering a sign-on bonus as an incentive. Administrator Ferbrache provided the committee with answers to several questions related to getting qualified operators, citing the shortage of CDL (Commercial Driver License) examiners. Administrator Ferbrache also mentioned preparations were underway for the FTA (Federal Transportation Authority) OKC Streetcar Readiness Review scheduled for July 16<sup>th</sup>. Administrator Ferbrache mentioned that although we are ready for the visit, there will be findings.

### 2. Discuss and/or Recommend 5 Year Capital Improvement Plan for Fiscal Years 2019-2023

Administrator Ferbrache briefed the committee on the 5-year outlook mentioning that it is expected to change, drawing reference to the Convention Center Parking Garage and Santa Fe Parking Garage.

Administrator Ferbrache provided the committee with answers to several questions related to parking garage signs, River operations and the addition of 15 to 20 bus shelters per year. Administrator Ferbrache also mentioned the possibility of a Wellness program for employees, which would include a walking trail and other amenities to keep staff from walking in the street for exercise.

Motion to approve the recommendation approved by Craig Freeman and seconded by Laura Johnson. AYES. Semtner, Cooper and Kauffman.

3. Old Business  
No old  
business.

4. New Business  
No new  
business.

Finance Committee was adjourned at 3:50p.m.

#### TRANSPORTATION COMMITTEE

Committee Chair Barney Semtner called the Transportation Committee meeting to order at 3:50p.m.

1. Discuss and/or Recommend Sunday Bus Service

Motion to approve recommendation by James Cooper and seconded by Laura Johnson.  
AYES. Semtner and Bickham.

2. Old Business  
No old  
business.

3. New Business  
No new  
business.

Transportation committee was adjourned at 3:59p.m.

Respectfully Submitted,



Jason Ferbrache  
Secretary