
**CENTRAL OKLAHOMA
TRANSPORTATION
AND PARKING
AUTHORITY (COTPA)**

FILED
2016 NOV 30 PM 2 29

CITY OF
OKLAHOMA CITY, OKLA
OFFICE OF
CITY CLERK

Time: 9:00 a.m.

Date: December 02, 2016

**Location: City Council Chambers
200 North Walker
Oklahoma City, Oklahoma**

TRUSTEES:

**Chris Kauffman, Chairman
Bernard L. Semtner, III, Vice Chairman
Kay Bickham
James Cooper
Craig Freeman
David Greenwell
Mick Cornett
Steve Hill, Surrogate Trustee
James D. Couch, City Manager
Laura Johnson, Surrogate Trustee**

COTPA Offices, 300 S.W. 7th Street, Oklahoma City, Oklahoma 73109

It is the policy of COTPA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact Sheila Holmes at 405-297-2484 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free "711 Relay Oklahoma" service by dialing 711 to assist you in contacting Ms. Holmes. The Authority will consider the choice of auxiliary aid or service requested by the individual with a disability.

AGENDA

CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY

DATE: December 02, 2016

TIME: 9:00 a.m.

PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

- A. Approval of the Minutes of the COTPA Board Meeting of November 4, 2016

V. CONSENT DOCKET

- A. Adopt Resolution Approving Central Oklahoma Transportation and Parking Authority Revised Procurement Policy
- B. Ratify Administrator's Action Amending the Lease Agreement with REHCO Downtown Development, LLC for Surface Lot Parking
- C. Adopt Resolution of the COTPA Board of Trustees Amending and Restating the COTPA 457 Deferred Compensation Plan and Trust Administered by ICMA Retirement Corporation and Amending and Restating the COTPA Deferred Compensation Plan for Public Employees 457 Governmental Plan and Trust Administered by Nationwide Retirement Solutions and Authorizing the COTPA Human Resources Manager to Act as the Authorized Agent for the Plans and Ratifying and Approving All Previous Actions Taken by the Human Resources Manager with Respect to the Plans to Ensure Legislative and Regulatory Compliance

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Approval of Amendment No. 1 to the Contract for Engineering Services with Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C. (Wendel) for a New EMBARK Compressed Natural Gas (CNG) Fueling Facility
- B. Approval of Professional Services Agreement with ValMedia for Digital Media Development, Web Development and Graphic Design Services
- C. Resolution Amending the COTPA Fiscal Year 2017 Operating Budget
- D. Approval of Contract and Amendment with Smart Growth America (COTPA 2017008) for Consultant Services to Perform a Benefit Cost Analysis for a High Capacity Transit Project

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and Vendor Claims for the Period November 1 through November 29, 2016

VIII. RECEIVE FINANCIAL REPORTS

- A. COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Four Months ended October 31, 2016
- B. COTPA Pension Interim Financial Statements for the Three Months ended September 30, 2016

IX. RECEIVE PROGRAM REPORTS

- A. Transit System Report
- B. Oklahoma City Streetcar Report
- C. Parking System Report
- D. Marketing, Customer Relations and Technology Report
- E. Oklahoma River Cruises and Spokies Report

X. ITEMS FROM TRUSTEES

XI. ADJOURNMENT