
**CENTRAL OKLAHOMA
TRANSPORTATION
AND PARKING
AUTHORITY (COTPA)**

2018 FEB 28 PM 2:17

CITY OF
OKLAHOMA CITY OKLA
OFFICE OF
CITY CLERK

Time: 9:00 a.m.

Date: March 02, 2018

**Location: City Council Chambers
200 North Walker
Oklahoma City, Oklahoma**

TRUSTEES:

**Chris Kauffman, Chairman
Bernard L. Semtner, III, Vice Chairman
Kay Bickham
James Cooper
Craig Freeman
David Greenwell
Mick Cornett
Steve Hill, Surrogate Trustee
James D. Couch, City Manager
Laura Johnson, Surrogate Trustee**

COTPA Offices, 300 S.W. 7th Street, Oklahoma City, Oklahoma 73109

It is the policy of COTPA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact Iris Newman at 405-297-2484 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free "711 Relay Oklahoma" service by dialing 711 to assist you in contacting Ms. Newman. The Authority will consider the choice of auxiliary aid or service requested by the individual with a disability.

AGENDA

CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY

DATE: March 02, 2018

TIME: 9:00 a.m.

PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

- A. Presentation by ETC Institute on Customer Survey Results.

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

- A. Approval of the Minutes of the COTPA Board Meeting Held on February 2, 2018.
- B. Approval of the Minutes of the Joint Transportation, Parking and Finance Committee Meeting Held on February 2, 2018.

V. CONSENT DOCKET

- A. Memorandum of Understanding (MOU) for Services Related to Public Art Projects.
- B. Resolution Allowing Free Fixed-Route and Zone 1 ADA Paratransit Rides on the Third Friday of Each Month from April 2018 through September 2018.
- C. Resolution Approving a 2% Adjustment to the Central Oklahoma Transportation and Parking Authority Management, Administrative and Technical Support Pay Plan and Providing a Retroactive Effective Date of July 1, 2017.
- D. Resolution Waiving Formal Competitive Bidding and Authorizing Administrator to Enter into a Single Source Contract to Purchase Compressed Natural Gas (CNG) from Clean Energy (CE), a California Corporation, Estimated Cost \$300,000, Effective February 1, 2018 through January 31, 2023.

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Receive Oklahoma Railway Museum Report
- B. Resolution of the Central Oklahoma Transportation and Parking Authority (COTPA) Board of Trustees to Adopt a Fare Change Policy.
- C. Streetcar Storage and Maintenance Facility Lease Agreement and Contract for Personnel With Streetcar Expertise During Streetcar Testing Between the Central Oklahoma Transportation and Parking Authority (COTPA) and the City of Oklahoma City, Lease Term for the Facility April 1, 2018 - March 31, 2019

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and Vendor Claims for the Period January 30 through February 27, 2018

VIII. RECEIVE FINANCIAL REPORTS

- A. Receive the COTPA Interim Financial Report for the Six Months Ended December 31, 2017.
- B. Receive the COTPA Employee Retirement Trust Interim Financial Report for the Six Months Ended December 31, 2017 and 2016.
- C. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Seven Months Ended January 31, 2018.

**IX. RECEIVE PROGRAM REPORTS
(Notes: **Verbal Report to be Given)**

- A. Transit System Report
- B. Streetcar Report**
- C. Long Range Planning Report**
- D. Parking System Report
- E. Marketing, Customer Relations and Technology Report**
- F. Oklahoma River Cruises and Spokies Report

X. ITEMS FROM TRUSTEES

XI. ADJOURNMENT