

FILED

**CENTRAL OKLAHOMA
TRANSPORTATION
AND PARKING
AUTHORITY (COTPA)**

2018 MAY -2 PM 2:45

CITY OF
OKLAHOMA CITY OKLA
OFFICE OF
CITY CLERK

Time: 9:00 a.m.

Date: May 04, 2018

**Location: City Council Chambers
200 North Walker
Oklahoma City, Oklahoma**

TRUSTEES:

**Chris Kauffman, Chairman
Bernard L. Semtner, III, Vice Chairman
Kay Bickham
James Cooper
Craig Freeman
David Greenwell
Mick Cornett
Steve Hill, Surrogate Trustee
James D. Couch, City Manager
Laura Johnson, Surrogate Trustee**

COTPA Offices, 300 S.W. 7th Street, Oklahoma City, Oklahoma 73109

It is the policy of COTPA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact Iris Newman at 405-297-2484 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free "711 Relay Oklahoma" service by dialing 711 to assist you in contacting Ms. Newman. The Authority will consider the choice of auxiliary aid or service requested by the individual with a disability.

AGENDA

CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY

DATE: May 04, 2018

TIME: 9:00 a.m.

PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

- A. Approval of the Minutes of the COTPA Board Meeting Held on April 6, 2018.
- B. Approval of the Minutes of the Joint Transportation and Finance Committee Meeting Held on May 3, 2018.

V. CONSENT DOCKET

- A. Approve Renewal of Agreements with Harrah Senior Citizens, Inc., Community Action Agency, and the Daily Living Centers, Inc. for Senior Non-Emergency Medical Transportation, Estimated Cost \$32,000, Renewal Term July 1, 2018 to June 30, 2019.
- B. Approval of Renewal Agreement with Daily Living Centers, Inc. for Transportation Support to Seniors and Individuals with Disabilities Participating in Programs at Daily Living Centers, Inc. in the Oklahoma City Metropolitan Area, Estimated Cost \$12,000 Annually, Agreement Term July 1, 2018 through June 30, 2023.
- C. Approve Renewal of Agreement with Retired Senior Volunteer Program (RSVP) of Central Oklahoma, Inc. for Senior Non-Emergency Medical Transportation Services through the RSVP Provide-A-Ride Program, Estimated Cost \$45,000, Term July 1, 2018 to June 30, 2019.
- D. Approve Renewal of Agreement with Community Action Agency of Oklahoma City, Oklahoma/Canadian Counties, Inc. for Senior Companion Volunteer Transportation, Estimated Cost \$13,500, Term July 1, 2018 to June 30, 2019.
- E. Approve Renewal of Agreements with the Community Action Agency of Oklahoma City, Oklahoma/Canadian Counties, Inc. and Harrah Senior Citizens, Inc. for Senior Congregate Meal Transportation Services (COTPA2018001), Estimated Cost \$81,000, Term July 1, 2018 to June 30, 2019.
- F. Approve Renewal of Agreements with the Community Action Agency of Oklahoma City, Oklahoma/Canadian Counties, Inc. and Harrah Senior Citizens, Inc. to Provide Weekly Senior Grocery Shopping (STEP) Transportation Services (COTPA2018002), Estimated Cost \$32,000 Annually, Term July 1, 2018 to June 30, 2019.
- G. Approval of Parking Services Agreement with the City of Oklahoma City.

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Approve Agreement with Token Transit, Inc for Mobile Ticketing and Fare Inspection Apps with Beacon Technology (COTPARFP2018020) Effective through May 3, 2023 with an Estimated Cost of \$219,000.
- B. Approve Amendment No.1 and Change Order No.1 for Project No. MB-1342, Exterior Renovations of One North Walker Parking Garage (Sheridan-Walker Parking Garage), 501 West Sheridan Avenue, \$64,622.88.
- C. Adopt Resolution to Ratify the Administrator's Action to Approve Advertisement of Letters of Interest for Architect and Engineering Services for a Multi-use Public Parking Garage in the Vicinity of Shields Blvd., SW 4th Street, S. Broadway Ave. and SW 3rd Street and Authorize the Administrator to Enter into Negotiations with the Successful Proposer.
- D. Adopt Resolution Approving Service and Fare Changes as Presented in the April 6, 2018 Public Hearing and Outlined in the Attached Staff Summary Report Dated April 30, 2018; Changes Include Route 050 Route and Schedule; Add Weeknight Service to Route 022; Qualification for Reduced Fare Benefits, Based on Age, Increase to Age 65 from Age 60; Eliminate the Issuance of Fare Change Cards from Fare Boxes on Fixed-Route Buses; Establish All Existing Fixed-Route Bus Passes as Universal Passes; Establish a Universal Annual Pass; and Establish a Downtown Circulator Fare Schedule Effective July 29, 2018.
- E. Adopt Resolution of the Central Oklahoma Transportation and Parking Authority Authorizing the Chairman, or Designee, to Sell and Convey to the Oklahoma City Water Utilities Trust, the One Thousand One Hundred Thirty-Two (1,132) Square Foot Storage Room on the First Floor of the Sheridan Walker Parking Facility, 501 West Sheridan Avenue, at Fair Market Value of \$67,552.10, and Authorizing the Chairman, or Designee, to Execute and Deliver all Necessary Real Estate Documents and to Take Such Other Action as May be Necessary or Appropriate in Order to Effectuate the Sale as Agreed; and Further Authorizing the Chairman, or Designee, to Amend the Declaration and By-Laws of the Unit Ownership Estate of the Sheridan Walker Office and Parking Facility.
- F. Approve Agreement with Pierlott & Associates, LLC for Federal Transit Administration (FTA) Compliance Assessment and Support Services, Estimated Cost \$17,922, May 4, 2018 through May 3, 2019.
- G. Approval of Request for Proposal for Parking Consultant Services to Perform a Parking Study of the Central Business District and Authorize Administrator to Advertise for Proposals.
- H. Enter into Executive Session with Municipal Counselor to Discuss Settlement Offers for Claim No. BA-16-0121, as Authorized by 25 O.S. 2015 Supp. § 307(B)(4)

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and Vendor Claims for the Period April 3 through April 24, 2018

VIII. RECEIVE FINANCIAL REPORTS

- A. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Nine Months Ended March 31, 2018

**IX. RECEIVE PROGRAM REPORTS
(Notes: ** Verbal report to be Given)**

- A. Transit System Report**
- B. Streetcar Report**
- C. Long Range Plan Report
- D. Parking System Program Report
- E. Marketing, Customer Relations and Technology Report
- F. Oklahoma River Cruises and Spokies Report
- G. Special Services Report**

X. ITEMS FROM TRUSTEES

XI. ADJOURNMENT