
**CENTRAL OKLAHOMA
TRANSPORTATION
AND PARKING
AUTHORITY (COTPA)**

Time: 9:00 a.m.

Date: September 07, 2018

**Location: City Council Chambers
200 North Walker
Oklahoma City, Oklahoma**

TRUSTEES:

**Chris Kauffman, Chairman
Bernard L. Semtner, III, Vice Chairman
Kay Bickham
James Cooper
Craig Freeman
David Greenwell
David Holt
Steve Hill, Surrogate Trustee
James D. Couch, City Manager
Laura Johnson, Surrogate Trustee**

COTPA Offices, 2000 S. May Ave., Oklahoma City, Oklahoma 73108

It is the policy of COTPA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact Iris Newman at 405-297-2484 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free "711 Relay Oklahoma" service by dialing 711 to assist you in contacting Ms. Newman. The Authority will consider the choice of auxiliary aid or service requested by the individual with a disability.

AGENDA

CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY

DATE: September 07, 2018

TIME: 9:00 a.m.

PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

- A. Approval of the Minutes of the COTPA Board Meeting Held on August 3, 2018
- B. Approval of the Minutes of the Parking Committee Meeting Held on August 7, 2018
- C. Approval of the Minutes of the Joint Parking and Finance Committee Meeting Held on August 9, 2018
- D. Approval of the Minutes of the Special COTPA Board Meeting Held on August 9, 2018

V. CONSENT DOCKET

- A. Approve the Renewal of Agreement with JRC Property Management, LLC for the Installation and Repair of Bus Stop Poles and Signs, Estimated Cost \$85,000 Annually, October 8, 2018 through October 8, 2019.
- B. Approve the Renewal of Agreement with Enterprise (EAN Holding, Inc.) for Vanpool Services, Estimated Cost \$8,800 Annually, October 1, 2018 through September 30, 2019.
- C. Approve the Renewal of Agreement with Remix Software, Inc. for Transportation Planning Software, Estimated Cost \$20,000 Annually, September 8, 2018 Through September 7, 2019.
- D. Approve Grant Contract #2016-R1-COTPA Addendum with Association of Central Oklahoma Governments (ACOG) for Public Fleet Conversion Project, Extending Reimbursement Period for Eligible Expenses to July 31, 2019.

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Approval of Amendment No. 1 to Agreement with Herzog Transit Services, Inc.
- B. Approving Amendment No. 1, Change Order No. 2, an increase of \$43,544.00, Project No. MB-1272, Union Station Improvements, 300 SW 7th Street.
- C. Change Order No.3 for Project No. MB-1342, Exterior Renovations of One North Walker Parking Garage (Sheridan-Walker Parking Garage), 501 West Sheridan Avenue, \$16,517.75.

- D. Final Acceptance for Project No. MB-1342, Exterior Renovations of One North Walker Parking Garage (Sheridan-Walker Parking Garage), 501 West Sheridan Avenue.
- E. Approval of Plans and Specifications for Project MB-1343, Santa Fe Parking Garage, White Box & Tenant Improvements and Authorize Administrator to Advertise for Bids.
- F. Approval of Parking Agreement between MidFirst Bank and Central Oklahoma Transportation and Parking Authority September 7, 2018 to September 7, 2023, estimated annual revenue of \$45,150.
- G. Approval of Lease Agreement with Downey Contracting, LLC., September 17, 2018 through September 6, 2019, Revenue \$24,744.00.

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and Vendor Claims for the Period August 7 through August 28, 2018.

VIII. RECEIVE FINANCIAL REPORTS

- A. Receive the COTPA Interim Financial Report for the Fiscal Year Ended June 30, 2018
- B. Receive the COTPA Employee Retirement Trust Financial Statement for the Twelve Months Ended June 30, 2018
- C. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual for the One Month Ended July 31, 2018

IX. RECEIVE PROGRAM REPORTS

- A. Transit System Report
- B. Streetcar Report**
- C. Long Range Planning Report**
- D. Parking System Report
- E. Marketing, Customer Relations, and Technology Report**
- F. Oklahoma River Cruises and Spokies Report

X. ITEMS FROM TRUSTEES

XI. ADJOURNMENT