
**CENTRAL OKLAHOMA
TRANSPORTATION
AND PARKING
AUTHORITY (COTPA)**

2020 MAR -5 AM 9:04

CITY OF
OKLAHOMA CITY OKLA
OFFICE OF
CITY CLERK

Time: 9:00 a.m.

Date: March 06, 2020

**Location: City Council Chambers
200 North Walker
Oklahoma City, Oklahoma**

TRUSTEES:

**Chris Kauffman, Chairman
Bernard L. Semtner, III, Vice Chairman
Kay Bickham
James Cooper
Brent Bryant
David Greenwell
David Holt
Steve Hill, Surrogate Trustee
Craig Freeman, City Manager
Laura Johnson, Surrogate Trustee**

COTPA Offices, 2000 S. May Ave., Oklahoma City, Oklahoma 73108

It is the policy of COTPA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact Iris Newman at 405-297-2484 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free "711 Relay Oklahoma" service by dialing 711 to assist you in contacting Ms. Newman. The Authority will consider the choice of auxiliary aid or service requested by the individual with a disability.

AGENDA

CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY

DATE: March 06, 2020

TIME: 9:00 a.m.

PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

- A. Approval of the Minutes of the COTPA Board Meeting Held on February 7, 2020
- B. Approval of the Minutes of the Parking Committee Meeting Held on February 3, 2020

V. CONSENT DOCKET

- A. Approval of Amended Lease Agreement with Scissortail Park Foundation, LLC., Retroactive February 1, 2020 through January 31, 2021, Revenue \$64,892.
- B. Resolution Authorizing Free Rides On Fixed-Route Bus, Zone 1 ADA Paratransit and Streetcar Service On Specified Days in 2020.
- C. Resolution Authorizing the Assignment of the Pricing Agreement Between the Central Oklahoma Transportation and Parking Authority and AxleTech International, LLC (COTPA2018008 Parts and Services for Buses) to Meritor Heavy Vehicle Systems, LLC.
- D. Resolution Declaring a Transit Vehicle as Surplus and Authorizing Administrator to Transfer Vehicle to the City of Norman.
- E. Approval of Amendment No. 9 with the Oklahoma City Water Utilities Trust, Central Oklahoma Transportation and Parking Authority and the City of Oklahoma City to Contract for Architectural Services with Frankfurt Short Bruza, PC, Projects WM-0144 and SM-0222, Remodel of Interior Space, WM-0242, Exterior Improvements, MB-1342, Parking Garage Striping, SM-0159, Storage Space Renovation, and SM-0163, Storage Shell Space Renovation, One North Walker Building, One North Walker Avenue, Fee Increase of \$9,536. (OCWUT Funds.) Ward 6.

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Approval of Scope of Work (COTPA RFP2020004) for Market Research and Data Mining and Authorize the Administrator to Advertise and Release the Request for Proposal at an Estimated Cost of \$300,000.
- B. Approving Amendment No. 2 and Change Order No. 2, Project MC-0564, CNG Fueling Station, 2000 S May Ave, \$56,226.13.

- C. Resolution Approving a \$200 One-Time Stipend and a 1.0% Adjustment to the Central Oklahoma Transportation and Parking Authority (COTPA) Management, Administrative and Technical Support Pay Plan for Fiscal Year 2019-2020, and Providing a Retroactive Effective Date of July 1, 2019, Estimated Cost \$31,583.
- D. Approval of Agreement with McAfee & Taft A Professional Corporation, for Labor Legal Services, March 6, 2020 through March 5, 2021, Estimated Cost \$60,000.
- E. Approval of Agreement with Kutak Rock LLP, for Legal Services Pension, March 6, 2020, through March 5, 2021, Estimated Cost \$13,000.
- F. Ratifying and Approving Addendum Nos. 1 and 2; Adopting Resolution Extending Time to Award Contract and Awarding Contract to C4L LLC, Project MC-0622 Phase 2 Ferry Landing and Terminal Upgrades, \$326,888.; Assigning Professional Service Industries, Inc. as Testing Laboratory; and Approving Contract and Bonds.
- G. Adopt Resolution Ratifying the Administrator's Action Executing a Paper Grant Agreement with the Federal Transit Administration and the Office of the Secretary of Transportation for Funding and Construction of the Northwest Corridor Bus Rapid Transit (BRT) Project Under the 2018 BUILD Discretionary Grant Award program.
- H. Approving Change Order No. 2 for Project No. MB-1413, Convention Center Parking Garage; an Increase of \$190,994.39 and 42 days to substantial completion.

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and Vendor Claims for the Period February 4 through February 25, 2020

VIII. RECEIVE FINANCIAL REPORTS

- A. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Seven Months Ended January 31, 2020

IX. RECEIVE PROGRAM REPORTS

- A. Transit System Report
- B. Streetcar Report**
- C. Parking System Report**
- D. Marketing and Technology Report**
- E. Oklahoma River Cruises and Spokies Report

X. ITEMS FROM TRUSTEES

XI. ADJOURNMENT