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**CENTRAL OKLAHOMA
TRANSPORTATION
AND PARKING
AUTHORITY (COTPA)**

2020 JUN -3 AM 8:45

~~CITY OF
OKLAHOMA CITY OKLA
OFFICE OF
CITY CLERK~~

During the state of emergency in place during the COVID-19 pandemic and in compliance with state and local social distancing orders, no physical location will be provided for meeting. The meeting will instead be live streamed from remote locations. Instructions on how to join the meeting can be found on the second page of this agenda.

Time: 9:00 a.m.
Date: June 5, 2020
Location: TELECONFERENCE ONLY

TRUSTEES:

Chris Kauffman, Chairman
Bernard L. Semtner, III, Vice Chairman
Brent Bryant
James Cooper
David Greenwell
Robert Ruiz
David Holt
Steve Hill, Surrogate Trustee
Craig Freeman, City Manager
Laura Johnson, Surrogate Trustee

ALL MEMBERS ATTENDING THE MEETING BY VIDEO CONFERENCE

Join Zoom Meeting
<https://zoom.us/j/94232579718>
Phone: 1-346-248-7799 (cell phone)
Toll Free: 1-888-475-4499 or 1-877-853-5257 (land line)
Meeting ID: 942 3257 9718

It is the policy of COTPA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact Lisa Hubbell at 405-297-2824 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free "711 Relay Oklahoma" service by dialing 711 to assist you in contacting Ms. Hubbell. The Authority will consider the choice of auxiliary aid or service requested by the individual with a disability.

Participant Instructions

The COTPA encourages participation in the public meeting from the residents of Oklahoma City. The City Council Chamber will be closed and the only alternative to participate in the meeting will be by video conference. Below are instructions on how to access to the meeting, request to speak on certain agenda items and how to request to speak under Citizens to be Heard.

- To participate in the meeting via ZOOM, go to **Meeting URL:** <https://zoom.us/j/94232579718>
- When prompted, enter **Meeting ID: 942 3257 9718**
- To participate in the meeting by cell phone, call 1-346-248-7799.
- To participate by land line toll free, call 1-888-475-4499 or 1-877-853-5257.
- To speak on a certain agenda item, place a call, in advance of the meeting to 405-297-2824 or text your request in advance of the meeting to 405-479-1615 or email lisa.hubbell@okc.gov. Include your name, the agenda item number and the reason you would like to speak. **Please submit your request prior to the beginning of the meeting to avoid receiving your request after your item has been considered.** City staff will attempt to submit requests received during the meeting to process them to the Chairman. Please press *6 to speak when recognized by the Chairman.

The Chairman will announce at the beginning of the meeting that if connections are lost, the COTPA will attempt to restore communications for a maximum of 15 minutes and if communications cannot be restored, the meeting will reconvene at a certain date, time and place. If you are disconnected, please try again before calling 405-297-2824 or texting 405-479-1615.

AGENDA

CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY

DATE: June 05, 2020

TIME: 9:00 a.m.

PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

- A. Approval of the Minutes of the May 1, 2020 COTPA Board Meeting

V. CONSENT DOCKET

- A. Agreements with Community Action Agency of Oklahoma City, Kings Worldwide Transportation, LLC, and SendaRide, Inc. for Senior Non-Emergency Medical Transportation Services (COTPA2020047), Oklahoma and Cleveland counties, Estimated Annual Cost \$45,000, July 1, 2020 through June 30, 2021.
- B. Agreements with Kings Worldwide Transportation, LLC and Daily Living Centers, Inc. for Senior Non-Emergency Medical Transportation in Canadian County (COTPA2020047), Estimated Annual Cost \$45,000 for all services, July 1, 2020 through June 30, 2021
- C. Agreement to Renew the Term of Contract with RSVP of Central Oklahoma, Inc. for Senior Non-Emergency Medical Transportation (COTPA2018007), Estimated Annual Cost \$45,000, July 1, 2020 through June 30, 2021.
- D. Agreement to Renew the Term of Contract with the Daily Living Centers, Inc. for Senior Non-Emergency Medical Transportation (COTPA2018003), Estimated Cost \$20,000, Term July 1, 2020 through June 30, 2021.
- E. Agreements with Community Action Agency of Oklahoma City, Oklahoma/Canadian Counties, Inc. and SendaRide, Inc. for Senior STEP Grocery Shopping Transportation Services (COTPA2020047), Oklahoma and northern Cleveland counties, Estimated Annual Cost \$43,000, July 1, 2020 through June 30, 2021.
- F. Agreements with Community Action Agency of Oklahoma City, Oklahoma/Northern Cleveland Counties, Inc., New Yellow Cab, LLC, and SendaRide, Inc. for Senior Congregate Meal Transportation Services, Oklahoma and northern Cleveland counties (COTPA2020047 and COTPA OM-2020047), Estimated Annual Cost \$97,100, July 1, 2020 through June 30, 2021.
- G. Agreements with New Yellow Cab, LLC, and SendaRide, Inc. for Senior Services Transportation and Senior Interim Urgent Need Transportation Services (COTPA2020047), Oklahoma and northern Cleveland counties, Estimated Annual Cost \$80,000, July 1, 2020 through June 30, 2021.

- H. Agreement with SendaRide, Inc. for Senior Companion Transportation Services, Oklahoma and Cleveland Counties (COTPA2020047), Estimated Cost \$9,000, July 1, 2020 through June 30, 2021.
- I. Agreement to Renew the Term of Contract with the Daily Living Centers, Inc. for Senior Day Services Transportation, Estimated Annual Cost \$12,000, July 1, 2020 through June 30, 2021.
- J. Agreements to Renew the Term of Contracts with Harrah Senior Citizens, Inc. for Senior Congregate Meal CMP Transportation (COTPA2018001), Senior Non-Emergency Medical Transportation (COTPA2018003), and Senior STEP Grocery Shopping Transportation (COTPA2018002), Estimated Cost \$22,900, July 1, 2020 through June 30, 2021.
- K. Professional Services Agreement with SendaRide, Inc. for the EMBARK Well Transportation Program (COTPA2020047), Estimated Cost \$30,000, July 1, 2020 through June 30, 2021.
- L. Professional Services Agreements with SendaRide, Inc. and New Yellow Cab, LLC for transportation services under the Arnall Transportation Innovation Grant Project (COTPA2020050), Estimated Annual Cost \$100,000, July 1, 2020 through June 30, 2021.
- M. Professional Services Agreement with USI Consulting Group for Actuarial Services, June 5, 2020, through June 4, 2025, Estimated Annual Cost \$15,000.
- N. Memorandum of Understanding with the Oklahoma Department of Transportation, the Association of Central Oklahoma Governments, and the City of Norman, to add the City of Norman to the Oklahoma City Area Regional Transportation Study area, to develop long-range transportation plans and transportation improvement programs.

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Scope of Work for COTPA RFP2020057 Streetcar Safety Consultant; and Authorize the Administrator to Advertise and Release the Request for Proposal.
- B. Change Order No. 1 for Project No. MC-0622 Revised, Ferry Landing and Terminal Upgrades, relocation of irrigation line and aggregate base for sidewalk, Oklahoma River, increase of \$30,234.16.
- C. Change Order No. 1 for Project No. MC-0622 Phase 2, Ferry Landing and Terminal Upgrades, construction of temporary trail, Oklahoma River, increase of \$31,141.
- D. Amendment No. 3 and Change Order No. 3, Project MC-0564 - REVISED, CNG Fueling Station, 2000 South May Avenue, increase of \$800.66; and accept the project and place maintenance bond into effect.
- E. Resolution approving the Public Transportation Agency Safety Plan, Version 2, July 2020 (Attachment "A"), for the Oklahoma City Streetcar and authorize implementation of the Safety Management System.
- F. Resolution authorizing the Administrator to establish an Oklahoma City Streetcar Park and Ride Program to provide free streetcar rides, for up to two customers, with a valid parking transaction for the same associated day from a Central Oklahoma Transportation and Parking Authority owned parking garage.
- G. Resolution adopting the Central Oklahoma Transportation and Parking Authority Fiscal Year 2021 Budget and directing the Administrator to implement and administer the budget.

- H.
 - 1. Resolution approving the Agreement with the Amalgamated Transit Union, Local 993, retroactive to July 1, 2019 through June 30, 2022; and authorize Administrator to execute the Agreement;
AND/OR
 - 2. Enter into Executive Session to discuss Collective Bargaining Agreement with Amalgamated Transit Union, Local 993 (ATU), as authorized by 25 O.S. (2019) §307 (B)(2).
- I. Final Acceptance for Project MB-1453, Public Parking Garage Signs and Place Maintenance Bond into Effect, Total Construction Cost \$163,526.

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and vendor claims for the Period May 5 through May 27, 2020

VIII. RECEIVE FINANCIAL REPORTS

- A. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Ten Months Ended April 30, 2020

IX. RECEIVE PROGRAM REPORTS

- A. Transit System Report**
- B. Oklahoma City Streetcar Program Report
- C. Parking System Report**
- D. Marketing and Technology Update
- E. Community Engagement and Customer Relations Program Report
- F. Oklahoma River Cruises and Spokies Bike Share Update

X. ITEMS FROM TRUSTEES

XI. ADJOURNMENT