

Time: 9:00 AM

Date: January 08, 2021

Location: City Council Chamber
200 North Walker
Oklahoma City, Oklahoma

TRUSTEES:

Chris Kauffman, Chairperson

Bernard L. Semtner, III, Vice Chairperson

Robert Ruiz

James Cooper

Brent Bryant

Vacant Trustee

David Holt

Steve Hill, Surrogate Trustee

Craig Freeman, City Manager

Laura Johnson, Surrogate Trustee

Participant Instructions

The following safety guidelines are in place during the COVID-19 pandemic for meetings in the Council Chamber at City Hall: face coverings are required throughout the building (disposable face masks will be available); only the south entrance to City Hall will be open; temperature checks will be required upon entry; meeting attendees are required to sign a log for contact tracing purposes; Chamber doors will be marked “entrance” and “exit”; air purifying machines will be in the Chamber; hand sanitizer machines will be available; seating for up to 33 people will be available in the Chamber; up to 3 people can sit in an open pew (family groups may sit together and exceed the limit of 3 people per pew); if needed, overflow seating will be available on the 3rd and 2nd floor lobbies; and the Chamber will be cleaned and sanitized daily.

It is the policy of COTPA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact Trust Specialist at 405-297-2824 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free “711 Relay Oklahoma” service by dialing 711 to assist you in contacting Trust Specialist. The Authority will consider the choice of auxiliary aid or service requested by the individual with a disability.

AGENDA

CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY

DATE: January 08, 2021

TIME: 9:00 AM

PLACE: City Council Chamber, 200 North Walker, Oklahoma City, Oklahoma 73102

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

- A. Minutes of the December 3, 2020 COTPA Transportation Committee Special Meeting
- B. Minutes of the December 10, 2020 COTPA Board Meeting

V. CONSENT DOCKET

- A. Amendment No. 1 to Professional Services Agreement with Melisa Rousey (COTPA 2020-65), amending the term and provide for renewal terms upon written consent, estimated annual cost \$10,000.
- B. Request for Proposals for Media Buying Services (COTPA2021-048) to develop marketing strategies and provide professional services to purchase media for public transit services and special projects; and authorize the Administrator to advertise the Request for Proposal.

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Parking Garage Operations Agreement with Omni OKC LLC (COTPA 2021-057), Convention Center Parking Garage, 15 SW 4th Street, for rental of 230 parking spaces for valet service, estimated annual revenue \$400,000.
- B. Professional Services Agreement with Nelson\Nygaard Consulting Associates, Inc.(COTPA 2021-005), for performing a comprehensive operational analysis, estimated cost \$250,000.
- C. Change Order No. 10 for Project No. MB-1413, Convention Center Parking Garage; 15 SW 4th Street, Oklahoma City, for joint waterproofing, parking space lettering, elevator pit lighting control, public art installation labor costs and credit for bid allowance items, decrease of \$121,274.
- D. Final Acceptance of Project MC-0622R Phase II, Ferry Landing and Terminal

Upgrades, Oklahoma River Stockyards Landing, 800 South Agnew Avenue, final claim \$28,310; and place maintenance bond into effect.

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and Vendor Claims for the Period of December 1 through December 29, 2020.

VIII. RECEIVE FINANCIAL REPORTS

- A. Annual Financial Report Fiscal Year 2020
- B. Receive the COTPA Schedules of Revenues and Expenditures – Budget to Actuals for the Month Ended November 30, 2020.

IX. RECEIVE PROGRAM REPORTS

- A. Community Engagement and Customer Relations Program Report
- B. Marketing and Technology Program Report
- C. Mobility Management Program Report
- D. Oklahoma City Streetcar Program Report
- E. Parking Program Report and Presentation
- F. Transit System Program Report

X. ITEMS FROM TRUSTEES

XI. ADJOURNMENT