

FILED

**CENTRAL OKLAHOMA
TRANSPORTATION
AND PARKING
AUTHORITY (COTPA)**

2018 DEC -5 PM 3:25

CITY OF
OKLAHOMA CITY OKLA
OFFICE OF
CITY CLERK

Time: 9:00 a.m.

Date: December 07, 2018

**Location: City Council Chambers
200 North Walker
Oklahoma City, Oklahoma**

TRUSTEES:

**Chris Kauffman, Chairman
Bernard L. Semtner, III, Vice Chairman
Kay Bickham
James Cooper
Craig Freeman
David Greenwell
David Holt
Steve Hill, Surrogate Trustee
James D. Couch, City Manager
Laura Johnson, Surrogate Trustee**

COTPA Offices, 2000 S. May Ave., Oklahoma City, Oklahoma 73108

It is the policy of COTPA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact Iris Newman at 405-297-2484 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free "711 Relay Oklahoma" service by dialing 711 to assist you in contacting Ms. Newman. The Authority will consider the choice of auxiliary aid or service requested by the individual with a disability.

AGENDA

CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY

DATE: December 07, 2018

TIME: 9:00 a.m.

PLACE: City Council Chambers, 200 North Walker, Oklahoma City, Oklahoma 73102

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

- A. Presentation from Associate Planner, John Tankard - Update on Better Streets, Safer City Program, related to Sidewalks for Transit Access.

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

- A. Approval of the Minutes of the COTPA Board Meeting Held on November 2, 2018

V. CONSENT DOCKET

- A. Adopt Resolution Authorizing the Administrator to Purchase Additional Supplies and Services Necessary to Protect Against Damage to the Public Peace or Safety During the Opening and Introductory Periods of the OKC Streetcar, Not to Exceed \$100,000, December 7, 2018, through March 7, 2019.
- B. Adopt Resolution Authorizing the Administrator to Purchase Up to \$100,000.00 in Additional Labor and Services From Herzog Transit Services, Inc., for the Opening and Introductory Periods of the OKC Streetcar, December 7, 2018, through March 7, 2019.
- C. Resolution Adopting the Sole Source Procurement of Parkeon Meter Equipment, Parts, Supplies and Services from Parkeon Inc. and Wetherbee Electric (Authorized Distributor) for \$140,000 Annually through Fiscal Year 2019 and Grant the Administrator the Authority to Renew Annually Until June 30, 2023 as Long as Proof of the Sole Source Continues to be Provided.

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Receive Consultant Review Committee Report and Scoring, MC-0623, Consultant to Perform a Parking Study of the Central Business District and Authorize Administrator to Negotiate a Contract.
- B. Adopt Resolution Approving the Form of the Santa Fe Plaza Garage Management And Operations Agreement Between COTPA and SFPG, LLC, the Purchaser of the Santa Fe Plaza Parking Garage and Authorizing the Chairman to Execute the Same at Closing on the Sale of the Garage Provided the Purchasers Have Executed the Form of the Agreement Prior to the Chairman's Signature; and Allowing for Minor Revisions as to Form, but not as to Substance, Provided the Revisions are Approved by the Administrator and Municipal Counselor's Office, as Related to the Sale of the Santa Fe Plaza Parking Garage Located at 101 North E.K. Gaylord Boulevard; and Acknowledging and Consenting to the Assignment of the Purchasers' Interest in the Real Estate Purchase And Sale Agreement to SFPG, LLC.

- C. Approval of Contract with HMS Ferries, Inc. for Operation and Maintenance Services of Oklahoma River Cruises, Six Years, Effective January 1, 2019, Plus One Five Year Renewal Option, Estimated Annual Cost \$929,706.
- D. Adoption of Resolution Establishing an Explorer's Pass for the Spokies Bike Share Program Fare Structure for \$9 for Unlimited Three-Hour Trips for 24 hours effective January 1, 2019 and Updating the EMBARK Fee Schedule, Estimated Annual Revenue \$3,000.
- E. Award Contract to Staplegun for Public Relations; Estimated Annual Expenditure \$118,500; Term December 7, 2018 through December 6, 2023.
- F. Adopt Resolution Authorizing Service Changes as Presented in the November 2, 2018 Public Hearing and Outlined in the Attached Staff Summary Report Dated November 30, 2018; Changes Include Route 008 and Route 009; Addition of Regularly Scheduled Bus Service on Sundays for Routes 002, 003, 005, 007, 008, 009, 010, 011, 012, 013, 014, 016, 022, 023, 038, 040, and 050; Effective January 27, 2019.
- G. Enter into Executive Session on Advice of the Municipal Counselor to Receive Confidential Communications from its Attorney Concerning Settlement of Claim No. BA-18-0790, as Authorized by 25 O.S. (2017 Supp.) § 307 (B)(4), because Disclosure Would Seriously Impair the Ability of the Public Body to Conduct Settlement Discussions in the Public Interest.

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and Vendor Claims for the Period November 6 through November 27, 2018

VIII. RECEIVE FINANCIAL REPORTS

- A. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Four Months Ended October 31, 2018

IX. RECEIVE PROGRAM REPORTS

- A. Transit System Report
- B. Streetcar Report**
- C. Long Range Plan Report**
- D. Parking System Report
- E. Marketing, Customer Relations and Technology Report**
- F. Oklahoma River Cruises and Spokies Report

X. ITEMS FROM TRUSTEES

XI. ADJOURNMENT