

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

Michael Kahn and Tay Costa with Flix Bus gave a presentation about expanding their services to Oklahoma City, which could complement existing EMBARK public transportation services and further activate the Santa Fe Depot as a multimodal transportation hub.

- A. Presentation from FlixBus

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

Moved by Freeman, Seconded by Hill. AYES: Bickham, Cooper, Couch and Semtner.

- A. Approval of the Minutes of the COTPA Board Meeting Held on October 5, 2018.

V. CONSENT DOCKET

Moved by Freeman, Seconded by Cooper. AYES: Bickham, Hill, Couch, Semtner.

- A. Receive the Notice of Meetings for 2019.
- B. Amendment No. 7 to Joint Contract for Architectural Services with the Oklahoma City Water Utilities Trust, the Central Oklahoma Transportation and Parking Authority and Frankfurt Short Bruza, PC, Adding Storage Space Renovations, Projects WM-0144 and SM-0222, Remodel of Interior Space, WM-0242/MB-1342 Exterior Improvements and Parking Garage Striping, and SM-0159, Storage Space Renovation, One North Walker Building, One North Walker Avenue, Fee Increase of \$45,300.
- C. Adopt Resolution for the Removal and Release of the Santa Fe Parking Garage from the Indenture Lien That Will Certify as to the Accuracy of the Content of this Removal and Release of the Santa Fe Parking Garage from Indenture Lien and the Certificate.
- D. Approval to Renew the Contract with Bicycle Transit Systems, Inc. for Management Services of Spokies Bike Share Program, estimated cost \$223,525, January 1, 2019 through December 31, 2019.
- E. Resolution Authorizing Administrator to Issue 30-Day Notice and Terminate Agreement Between Anglin Public Relations and The Central Oklahoma Transportation and Parking Authority (COTPA).
- F. Receive the First Amendment to Real Estate Purchase Agreement for the Santa Fe Plaza Parking Garage.
- G. Resolution Authorizing and Directing the Municipal Counselor to Bring an Action in the District Court of Oklahoma County to Foreclose the Right to Reopen the East-West Alley in Block 8, Original Townsite, Oklahoma County, Oklahoma
- H. Resolution Approving a 2.2% Adjustment to the COTPA Non-Represented Pay Plan for Fiscal Year 2018-2019, Estimated Cost \$45,284, Providing a Retroactive Effective Date of July 1, 2018.

- I. Approval of Amended Lease Agreement with CITGO Petroleum Corporation, November 2, 2018 through April 30, 2023

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A.
 1. Public Hearing.
 2. Resolution Detailing Public Hearing Regarding Route Changes to Route 008 and Route 009; Addition of Regularly Scheduled Bus Service on Sundays for Routes 002, 003, 005, 007, 008, 009, 010, 011, 012, 013, 014, 016, 022, 023, 038, 040, and 050 with Planned Implementation for Changes, January 27, 2019.

Moved by Cooper, Seconded by Bickham. AYES: Freeman, Hill, Couch and Semtner.

Public Hearing regarding Route Changes and the addition of regularly scheduled bus service on Sundays, presented by Planning Manager, Chip Nolen.

- B. Ratifying and approving Addendum No. 1, Awarding Contract to Trillium Transportation Fuels, LLC. dba Trillium, Project MC-0564 REVISED CNG Fueling Station, 2000 S May Ave.; \$3,265,322.80 and Approving Contract and Bonds.

Moved by Bickham, Seconded by Freeman. AYES: Cooper, Hill, Couch and Semtner.

Administrator Ferbrache mentioned the process of re-advertising and re-bidding the CNG Fueling Station project and awarding the contract to the low bidder, Trillium Transportation Fuels, LLC.

- C. Ratifying the Administrators Action of Approving Addendum Nos. 1, 2, 3, and 4 to the Plans and Specifications and Request the Board to Award Contract to Jenco Construction Company Project MB-1343, Santa Fe Parking Garage, White Box & Tenant Improvements, 2 N E K Gaylord Blvd, \$2,755,000 and Approving Contract and Bonds.

Moved by Hill, Seconded by Bickham. AYES: Cooper, Freeman, Couch and Semtner.

Parking Manager Cory Hubert offered details regarding improvements to the Santa Fe Parking Garage.

- D. Approval of Contract for Architectural Services with FSB for Project MB-1453, Design, Bidding and Construction Services for the Installation of "Public Parking" Signs for Central Oklahoma Transportation and Parking Authority Parking Garages, Estimated Cost \$51,500.

Moved by Couch, Seconded Bickham. AYES: Cooper, Freeman, Hill and Semtner.

Parking Manager Cory Hubert offered details regarding the installation of public parking signs for COTPA's Parking Garages.

Vice Chairman Semtner inquired about the size of the signs.

Mr. Hubert replied that they are the same size as the ones on the Sheridan Walker garage, however, they will be post mounted signs.

- E. Adopt Resolution Ratifying the Administrator's Action Entering Into an Agreement with Voya Financial for Short Term Disability and Life Insurance Programs for Eligible COTPA Employees and Retirees, Estimated Cost \$102,000 Annually, Effective January 1, 2019 through December 31, 2019.

Moved by Couch, Seconded by Freeman. AYES: Bickham, Cooper, Hill and Semtner.

Administrator Ferbrache provided details regarding the difference in the rates between Voya Financial and Mutual of Omaha, our current insurance carrier.

- F. Adopt Resolution Authorizing Purchase of Three CNG Lone Star Promaster LF Full Size Low Floor Vans from State Contract (SW797), Estimated Cost \$321,345.

Moved by Bickham, Seconded by Hill. AYES: Cooper, Freeman, Couch and Semtner.

Administrator Ferbrache explained the purchase of three CNG Lone Star Low Floor vans. Mr. Ferbrache also offered clarification of the Source of Funds listed; we will be funding the purchase using Federal Grants instead of Transit Capital Reserves.

- G. Resolution Authorizing Free Rides On Oklahoma City (OKC) Streetcar, CIRC (route 050), and Zone 1a ADA Para-Transit Service the First Three Weeks of Streetcar Service.

Moved by Cooper, Seconded by Couch. AYES: Bickham, Freeman, Hill and Semtner.

Administrator Ferbrache commented on the first three weeks of free service for the Streetcar. Mr. Ferbrache also mentioned that Zone 1a ADA Paratransit is a new zone within 3/4 mile of the Streetcar route.

- H. Resolution Authorizing Free Rides On Fixed-Route Bus, Zone 1 ADA Para-Transit and Streetcar Service On Election Days in November 2018, February 2019 and April 2019

Moved by Freeman, Seconded by Hill. AYES: Bickham, Cooper, Couch and Semtner.

Administrator Ferbrache commented on providing free fixed route transit service on Election days. Mr. Ferbrache also mentioned, regarding the free Streetcar service for three weeks, that our regular bus customers purchasing bus passes, will be able to use those bus passes on the Streetcar, at no additional charge.

- I. Award Contract to Staplegun for Public Relations; Estimated Annual Expenditure \$118,500; Term November 2, 2018 through November 1, 2023.

Vice Chairman Semtner announced that this item will be pulled from the agenda until further notice.

VII. RATIFICATION OF CLAIMS AND PAYROLL

Moved by Freeman, Seconded by Cooper. AYES: Bickham, Hill, Couch and Semtner.

- A. Ratification of Payroll and Vendor Claims for the Period October 2 through October 30, 2018

VIII. RECEIVE FINANCIAL REPORTS

Moved by Bickham, Seconded by Freeman. AYES: Cooper, Hill, Couch and Semtner.

- A. Receive the COTPA Schedules of Revenues and Expenditures - Budget to Actual for the Three Months Ended September 30, 2018

IX. RECEIVE PROGRAM REPORTS

Moved by Bickham, Seconded by Couch. AYES: Cooper, Freeman, Hill and Semtner.

A. Transit System Report**

Presentation by Public Transportation and Parking Assistant Director Kevin Mulcahy.

B. Streetcar Report**

Presentation by Streetcar Operations Manager Jesse Rush.

C. Long Range Planning Report

D. Parking System Report

E. Marketing, Customer Relations and Technology Report

F. Oklahoma River and Spokies Report

G. Mobility Management Report**

Presentation by Special Services Operations Manager Marilyn Dillon.

Trustee Bickham asked what percentage of seniors living independently, use our special services.

Ms. Dillon replied that the vast majority live independently at home.

X. ITEMS FROM TRUSTEES

Trustee Couch announced that this will probably be his last COTPA meeting and how much he has enjoyed working with the Board of Trustees over the years. Mr. Couch also mentioned the many changes and improvements in transit service and parking garages over the years.

Vice Chairman Semtner thanked Mr. Couch for his service and leadership.

Administrative Ferbrache introduced new staff member Kristen Torkelson, Community Engagement Liaison.

Mr. Ferbrache mentioned the start of the mural at the Sheridan Walker Garage.

Mr. Ferbrache reminded everyone of the free transit service being offered to Veterans on November 12th in observance of Veterans Day.

XI. ADJOURNMENT

Respectfully Submitted,



Jason Ferbrache
Administrator