

I. CALL TO ORDER

II. ITEMS FROM THE CHAIRMAN

III. CITIZENS TO BE HEARD

IV. APPROVAL OF MINUTES

Moved by Johnson, Seconded by Cooper. AYES: Hill, Semtner, Tsoodle.

- A. Approval of the Minutes of the COTPA Board Meeting Held on June 7, 2019.

V. CONSENT DOCKET

Moved by Cooper, Seconded by Tsoodle. AYES: Hill, Johnson, Semtner.

- A. Approval of Agreement Renewals with the Community Action Agency of Oklahoma City, Oklahoma/Canadian Counties, Inc. for Senior Congregate Meal CMP Transportation (COTPA2018001), Senior Non-Emergency Medical Transportation (COTPA2018003), and Senior STEP Grocery Shopping Transportation (COTPA2018002), Estimated Cost \$114,000, Retroactive July 1, 2019 through June 30, 2020.
- B. Approval of First Amendment to Agreement with Harrah Senior Citizens, Inc. for Senior STEP Grocery Shopping Transportation (COTPA2018002), Estimated Cost \$5,000, Retroactive April 1, 2019 through June 30, 2019, and applicable to any subsequent Agreement renewals.
- C. Approval of Agreement Renewals with Harrah Senior Citizens, Inc. for Senior Congregate Meal CMP Transportation (COTPA2018001), Senior Non-Emergency Medical Transportation (COTPA2018003), and Senior STEP Grocery Shopping Transportation (COTPA2018002), Estimated Cost \$22,900, Retroactive July 1, 2019 through June 30, 2020.
- D. Approval of Agreement Renewal with the Daily Living Centers, Inc. for Senior Non-Emergency Medical Transportation (COTPA2018003), Estimated Cost \$20,000, Retroactive July 1, 2019 through June 30, 2020.
- E. Approval of Agreement Renewal with RSVP of Central Oklahoma, Inc. for Senior Non-Emergency Medical Transportation (COTPA2018007), Estimated Cost \$45,000, Retroactive July 1, 2019 through June 30, 2020.
- F. Adoption of Resolution Authorizing the Administrator to Execute and File Application on Behalf of the Central Oklahoma Transportation and Parking Authority with the US Department of Transportation to Aid in the Financing of Planning, Capital and/or Assistance Projects Pursuant to 49 U.S.C. Section 5307, Section 5309, Section 5310, Section 5337, Section 5339, Section 70, Other Federal Grants Including Federal Highway Administration, Ferryboat Program 1121, STBG UZA, Surface Block Grant and Urbanized Area Funds; Authorizing the Administrator to set forth and Execute Policies in Connection with the Program of Projects, Budgets and Procurement Needs.
- G. Approval of Agreement for Professional Services for Public Art Projects with The City of Oklahoma City, July 12, 2019 through June 30, 2020.
- H. Resolution Ratifying Administrator's Action Authorizing Half-Off Transit Pass Sale July 1, 2019 through July 8, 2019.

- I. Approval of Interlocal Cooperative Agreement with Oklahoma County for Route 19, \$115,941 in Revenue, Term July 1, 2019 to June 30, 2020.
- J. Approval of Payment to the American Public Transportation Association for Fiscal Year 2020 Dues, \$26,000.

VI. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. Resolution to Waive Competitive Bidding and Approve the Single Source Purchase of SKIDATA Software and Hardware from Weatherbee Electric, Inc.(COTPASS2019028) to Include an Upgrade to the Existing SKIDATA Parking Access Revenue and Control System estimated at \$890,278, in Hardware and Software Updates, \$95,000 each year for software support and updates estimated \$500,000 for parts, supplies and services, June 7, 2019 through June 6, 2024.

Moved by Tsoodle, Seconded by Cooper. AYES: Hill, Johnson, Semtner.

Parking Operation Manager Cory Hubert highlighted some of the benefits that would be offered to the public with the upgrade to the existing SkiData Parking Access Revenue and Control system.

Vice Chairman Semtner asked if the new garage would have the same technology.

Mr. Hubert replied yes.

- B. Approval of Request for Proposals (RFP) for Transportation Providers (COTPA-RFP-2020007) for the Arnall Family Foundation Transportation Innovation Grant Project Entitled "Increasing Successful Foster Care Parent-Child Reunifications in Oklahoma County Through Innovative Transportation Delivery, Estimated Cost \$60,000, Term August 1, 2019 through June 30, 2020.

Moved by Cooper, Seconded by Hill. AYES: Johnson, Semtner, Tsoodle.

Administrator Ferbrache explained that the reason for the Request for Proposals (RFP) is to be able to select multiple providers for transportation services to participants of the foster care program with mobility issues and to hopefully come back to the trust with a contract for approval of the awarded providers. Mr. Ferbrache noted that the \$60,000 cost will be reimbursed by the Arnall grant.

- C. Resolution Authorizing the Administrator to Negotiate and Execute Contracts for Transportation Providers in Support of the Limited Launch of the Arnall Transportation Innovation Grant Project for the period of August 1, 2019 through April 15, 2020, Estimated Cost \$60,000, Estimated Revenue \$60,000.

Vice Chairman Semtner announced this item is being pulled from the agenda.

- D. Approve Change Order No. 5 for Project No. MB-1343, Santa Fe Parking Garage, White Box & Tenant Improvements, \$12,165.

Moved by Tsoodle, Seconded by Cooper. AYES: Hill, Johnson, Semtner.

Parking Operations Manager Cory Hubert explained that items in Change Order No. 5 be just under \$19,000 over budget and add 5 extra days to the entire project.

Vice Chairman asked if this will be the final change order.

Mr. Hubert stated that we are working on one for August.

- E. Amendment No. 8 to Joint Contract for Architectural Services with the Oklahoma City Water Utilities Trust and Frankfurt Short Bruza, PC, to Provide for Design, Plans and Specifications, Bidding, Construction Administration and Inspection, and as-built Services, Projects WM-0144 and SM-0222, Remodel of Interior Space, WM-0242, Exterior Improvements, MB-1342, Parking Garage Striping, SM-0159, Storage Space Renovation, and SM-0163, Storage Shell Space Renovation, One North Walker Building, One North Walker Avenue, Fee Increase of \$30,780.

Moved by Johnson, Seconded by Hill. AYES: Greenwell, Cooper, Semtner, Tsoodle.

Parking Operations Manager Cory Hubert explained that there will be no cost to COTPA for this amendment.

- F. Approval of Professional Services Agreement with Walker Parking Consultants/Engineers, Inc. for Parking Consulting Services, July 12, 2019 through July 11, 2022, \$150,000.

Moved by Johnson, Seconded by Hill. AYES: Greenwell, Cooper, Semtner, Tsoodle.

Parking Operations Manager Cory Hubert explained that Walker Parking Consultants were chosen through the RFP process and with the trust's approval of the agreement, they can start next week.

Administrator Ferbrache acknowledged Vice Chairman Semtner's and other City staff's participation in the selection process.

Vice Chairman Semtner stated that there will be an audit this fall and also one in 2021.

Mr. Hubert mentioned that a technology review will also be part of the audit, which will assist us in making a decision about implementing the PiKe Pass as a means for monthly parkers to get in and out of the garage.

VII. RATIFICATION OF CLAIMS AND PAYROLL

- A. Ratification of Payroll and Vendor Claims for the Period June 4 through June 25, 2019.

Moved by Tsoodle, Seconded by Cooper. AYES: Greenwell, Hill, Johnson, Semtner.

VIII. RECEIVE FINANCIAL REPORTS

Administrator Ferbrache commented briefly on a few items of the Financial Report. Mr. Ferbrache explained that due to unforeseen streetcar operation expenses, there will be a streetcar budget amendment brought to the trust in August.

- A. Receive the COTPA Schedules of Revenues and Expenditures-Budget to Actual for the Eleven Months Ended May 31, 2019.

Moved by Tsoodle, Seconded by Cooper. AYES: Greenwell, Hill, Johnson, Semtner.

IX. RECEIVE PROGRAM REPORTS

Moved by Greenwell, Seconded by Cooper. AYES: Hill, Johnson, Semtner, Tsoodle.

- A. Transit System Report
- B. Streetcar Report**

Presentation by Streetcar Operations Manager Jesse Rush.

Trustee Cooper inquired about the improvement of frequency with Opticom units.

Mr. Rush replied that there's been significant improvements with the implementation all three phases.

Vice Chairman Semtner asked if there will be a fourth phase.

Mr. Rush replied yes.

Trustee Greenwell asked how far the streetcar has to be from the traffic signal before the Opticom remitter can figure a change.

Mr. Rush explained that the distance is adjustable. He also explained that with the proper technology, the signals could talk to each other, preventing the remitter from hitting multiple signals at once.

Mr. Greenwell asked Administrator Ferbrache if the same concept will be used with the Bus Rapid Transit (BRT) route.

Administrator Ferbrache replied that we will be looking at Traffic Signal Priority and traffic studies. He also explained that a lot what's been learned from streetcar will be applied to BRT and the fixed route system.

Mr. Cooper asked if there were examples across the country where they've used this type of technology on fixed route.

Administrator Ferbrache replied that Houston, TX. has done some extensive Traffic Signal Priority.

- C. Long Range Plan Report
- D. Parking System Report**

Presentation by Parking Operations Manager Cory Hubert.

- E. Marketing and Technology Report
- F. Oklahoma River Cruises and Spokies Report**

Presentation by Oklahoma River Cruises and Spokies Operations Manager Jeanne Smith.

Ms. Smith introduced John Rush as the new General Manager for HMS Ferries.

Trustee Johnson asked how the dock less bikes are staged.

Ms. Smith explained that the we are able to Geo Fence specific areas downtown, which allows us to look at data showing where bikes are being checked out.

Trustee Greenwell inquired about the two different types of bikes.

Ms. Smith explained that there's the dock based Spokies Classic and the Dash which is a Smart Bike.

Trustee Greenwell added that we've got to figure out a way to promote the bikes due to the benefits of them such as visibility on the streets, durability and exercise.

Vice Chairman Semtner asked if you're able to take the dockless bikes outside of the ridership area.

Ms. Smith explained that you'll get an alert on your phone.

General Manager for Spokies, Josh Vaught explained the ridership area.

Vice Chairman Semtner asked if there's a plan to increase the number of bikes.

Mr. Vaught answered that we're working with ODOT.

Trustee Greenwell suggested that we coordinate with restaurants, such as in the Plaza District, Paseo or Capital Hill, where a group of people ride to lunch in an effort to promote the use of the bicycles, as well as promote that restaurant.

G. Customer Relations and Community Engagement Report

X. ITEMS FROM TRUSTEES

Administrator Ferbrache mentioned that July 31st at 9 a.m., we are scheduled to present concept ideas for MAPS 4 transit projects.

Trustee Cooper added that while talking with people during the City Council campaign, public transportation was number one on the list of topics discussed.

Trustee Tsoodle expressed thanks to Administrator Ferbrache and Jesse Rush for their coordination with the OKC Police Department in providing safe movement of the streetcar during 4th of July festivities downtown.

XI. ADJOURNMENT

Respectfully Submitted,



Jason Ferbrache
Administrator